BUYER CONSULTATION CHECKLIST **PATTEN**

LEGAL NAMES OF BUYERS (must match driver's license)	PROPERTY MUST HAVES
BUYER 1	RANGE OF SQUARE FEET:
PHONE EMAIL	# OF BEDS: # OF BATHS:
PREFERRED CONTACT METHOD CALL 🔲 TEXT 🔲 EMAIL 🔲	GARAGE YES NO DEDICATED OFFICE YES NO
BUYER 2	EXTRA LIVING SPACE(S) 🔲 YES 🔲 NO
PHONE EMAIL	If yes, please list preferences:
PREFERRED CONTACT METHOD CALL 🔲 TEXT 🛄 EMAIL 🛄	
STREET ADDRESS	
CITY ST ZIP	BACK &/OR FRONT YARD YES NO
PHONE EMAIL	OTHER PROPERTY WANTS:
MARITAL HISTORY	
MARRIED? TYES INO DATE OF MARRIAGE / / SPOUSE'S NAME	
HOW WILL TITLE BE HELD?	
	PREFERRED MLS AREA(S) Please reference map
POWER OF ATTORNEY? I YES INO	#1: #2:
VALID DRIVER'S LICENSE?	#3: #4:
	PREFERRED TIMES TO TOUR
POWER OF ATTORNEY I YES INO	
LENDING QUESTIONS	
DOES THIS PURCHASE REQUIRE THE SELL OR LEASE COMPLETION OF	PRIOR TO CONTRACT
ANOTHER PROPERTY? 🔲 YES 🛛 NO Lease end date? / /	BUYER'S REP AGREEMENT
IS THERE A BUDGET FOR MONTHLY PAYMENTS? \$	BROKER COMPLIANCE DOCS
HAS BUYER SECURED FUNDS FOR CLOSING?	IABS
WITH PRE-APPROVAL LETTER/PROOF OF FUNDING?	EARNEST MONEY PAYABLE TO TITLE CO
WHAT IS PRE-QUALIFIED AMOUNT FOR LOAN? \$	OPTION FEE PAYABLE TO TITLE CO
HOW MUCH CASH WILL BE USED IN THE PURCHASE? \$	BUYER ESTIMATED COSTS
	NOTES:
LENDER'S NAME	
COMPANY NAME	
PHONE EMAIL	
PattenTitle.com	

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